

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, July 19, 2017 7 PM**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, July 19, 2017 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden, and L. Gordon Van Vechten. Not in attendance Trustee Jeffrey D. Fischer. Also in attendance Village Clerk Margaret O'Keefe, Chief Charles M. Lohmann, Village Attorney Anthony B. Tohill, Village Treasurer Patricia Mulderig and Building Inspector Gerard Harris.

Pledge of Allegiance.

1. Mayor – Douglas A. Dahlgard:

- **Minutes of June 21, 2017 7 PM** Board of Trustees meeting were presented. It was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted:

RESOLUTION #074-17

RESOLVED, to adopt the minutes of the above referenced meeting as presented.

NOTE: Resolutions #058-17 through #060-17 were for the sale price of said vehicles. Service fee to auction house was \$30.00 per vehicle.

- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted:

RESOLUTION #075-17

WHEREAS, the Board of Trustees wishes to acknowledge and thank Building Inspector Gerard Harris for his 24 years of dedicated service to the residents of Head of the Harbor,

BE IT RESOLVED, to accept Gerard Harris request for a retirement date effective August 18, 2017.

BE IT FURTHER RESOLVED, to appoint Robert O'Shea, as Building Inspector, a non-exempt, part-time not to exceed 15/hrs. per week, employee to receive an annual salary of \$35,000.00, with a start date of August 1, 2107.

2. Financials – Patricia Mulderig, Treasurer:

- Report submitted to the Board.
- It was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #076-17
RESOLVED, to authorize and direct the village treasurer to reissue cheque #1506 dated March 10, 2017 to John Lohmann in the amount of \$597.31.

- Adjustment to tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls. It was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted:

RESOLUTION #077-17

RESOLVED, to authorize and direct the village treasurer to refund taxes as per the successful grievance in the amount of \$163.40, as noted below:

7	2	7	PERTILE	28-Jun-17	21-Jun-17	1121E	1053D	(688)	(163.40)
				ASSESSMENT ADJUSTMENT - JULY 19, 2017				(688)	(163.40)

- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten and unanimously adopted:
IN ACCORDANCE WITH RESOLUTION #107-16
RESOLUTION #078-17
RESOLVED, in accordance with Trustees RESOLUTION #107-16, village treasurer is authorized and directed to assume a Bond Anticipation Note in the amount of \$65,000.00, terms below:

Principal Sum: sixty-five thousand dollars (\$65,000.00)
Interest Rate: Two per centum (2.00%) per annum
Date of Issue: August 2, 2017
Maturity Date: August 2, 2018

FURTHER, the village clerk will poll each member for conflict of interest with bank holding and by affirmative vote they do hereby attest that as a member of the Board of Trustees of the Inc. Village of Head of the Harbor no conflict of interest, as defined pursuant to Article 18 of the General Municipal

Law, exists with respect to the contract of sale of the Bond Anticipation Note with First National Bank of Long Island, Happaage, New York authorized and directed by said Board on Wednesday, February 15, 2017.

AYES: Douglas A. Dahlgard, Mayor
Daniel W. White, Deputy Mayor
Judith C. Ogden, Trustee
L. Gordon Van Vechten, Trustee

NOES: - - NONE- -

- It was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #079-17
RESOLVED, to adopt Abstracts #127001 through and including #127008 in the amount of \$99,627.01 to be paid from the General Fund.
- It was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #080-17
RESOLVED, to adopt abstracts TA #142 in the amounts of \$542.00 to be paid from the Trust & Agency Fund.
- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #081-17
RESOLVED, the village treasurer is authorized and directed to make budget modifications totaling \$69,989.50, for a net change of zero, as noted below:

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
	2/28/2018	2/28/2018	2/28/2018
A1090 INTEREST & PENALTIES ON TAXES	(4,112.86)	(6,106.81)	(10,219.67)
A1520 POLICE GRANTS & FEES	0.00	(15.00)	(15.00)
A2115 PLANNING BOARD FEES	(650.00)	(150.00)	(800.00)
A2401 INTEREST & EARNINGS	(1,000.00)	(500.00)	(1,500.00)
A2660 SALE OF VEHICLES & EQUIPMENT	0.00	(14,460.00)	(14,460.00)
A3501 CONSOLIDATED HIGHWAY AID	(90,000.00)	(37,557.98)	(127,557.98)
A5110.2 STREET MAINTENANCE - VEHICLES	0.00	65,555.02	65,555.02
A5112.2 CHIPS IMPROVEMENTS	90,000.00	37,557.98	127,557.98
A1990 CONTINGENCY	75,752.36	(44,323.21)	31,429.15
	0.00	0.00	0.00
	<u>69,989.50</u>	<u>0.00</u>	<u>69,989.50</u>

3. Police Department – Chief Charles M. Lohman:

- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:
RESOLUTION #082-17
WHEREAS, the Board of Trustees wishes to acknowledge and thank Officer Steven DeMarco for his years of dedicated service to the residents of Head of the Harbor, and
WHEREAS, Mr. DeMarco has submitted his resignation,
BE IT RESOLVED, to accept Officer Steven DeMarco resignation effective June 15, 2017.

4. Building Inspector – Gerard Harris:

- JCC reviewed 3 applications.

5. Highway Department – Highway Commissioner Judith C. Ogden:

- F550 has been received.
- Fall paving projects are being planned.

- It was, upon motion by Trustee Ogden, second by Trustee White and unanimously adopted:

RESOLUTION #083-17

WHEREAS, the village has heretofore engaged GEI CONSULTANTS INC. PC to examine surface water runoff, including protection of Stony Brook Harbor, and further including assistance with the preparation of a grant proposal soliciting funds from third parties to enable addressing surface water runoff, and

WHEREAS, GEI has, by representative Laura Schwanof responded that it may incur additional fees on a time and materials basis estimated in the sum of \$6,000.00, and

WHEREAS, GEI intends, if authorized, to complete and submit a grant proposal identified as the Water Quality Improvement Program (WQIP) prior to the Board's next meeting,

NOW THEREFORE BE IT RESOLVED, the village treasurer is authorized to process and pay upon submission of an appropriate voucher and approval thereof, an additional sum of \$6,000.000 to GEI CONSULTANTS INC. PC, and GEI CONSULTANTS INC. PC is directed to complete and submit without further authorization the QWIP grant and to continue to update Trustee Judith C. Ogden with new information as circumstances warrant.

6. Mayor – Douglas A. Dahlgard:

- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:

RESOLUTION #084-17

BE IT RESOLVED, the village clerk is hereby authorized and directed to post and publish a public hearing on Local Law (Intro.) #1 of 2017, “**A LOCAL LAW AMENDING VILLAGE CODE §123-4**”. Said hearing is to be held on Wednesday, September 20, 2017 at 7 PM, time then in effect, at Village Hall, 500 North Country Rd., St. James New York 11780.

7. Village Engineer – Daniel Falasco:

- Discussion reading basin cleaning
- Review of Hitherbrook Rd.
- Review of Deepwells Lane cobblestone.

- It was, upon motion by Trustee Ogden, second by Trustee White and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Trustee White, second by Trustee Ogden, and unanimously adopted, to move to public session.

- It was, upon motion by Mayor Dahlgard, second by Trustee Ogden and unanimously adopted:

RESOLUTION #085-17

WHEREAS, Frank Prinzevalli was employed one year ago as of August 10, 2017, and

WHEREAS, the Board of Trustees is especially pleased with the performance of work by Frank Prinzevalli,

NOW THEREFORE IT IS RESOLVED, effective August 6, 2017, the salary of Frank Prinzevalli to increase to \$34.00, without health benefits, and it is further

RESOLVED, Trustee Ogden shall inform Frank Prinzevalli of this resolution forthwith.

- It was, upon motion by Mayor Dahlgard, second by Trustee Ogden and unanimously adopted:

RESOLUTION #086-17

RESOLVED, that effective the 1st day of August 2017, Daniel Corey is employed as a laborer within the highway department on a part-time, non-civil service basis, not to exceed 16 hours per week at the rate of \$18.00/hr., with said hours and days to be determined by Frank Prinzevalli as the need arises and it is **FURTHER RESOLVED**, employment pursuant of this resolution is entirely subject to the village's procurement of clean background report on Daniel Corey.

- It was, upon motion by Mayor Dahlgard, second by Trustee Van Vechten and unanimously adopted:

RESOLUTION #087-17

WHEREAS, a claim has been initiated against the village by one Gelfand represented by an attorney in the Law Office of Joseph Tonetti, and

WHEREAS, after exploration for claim resolution, regardless of the merits of this defensible claim, it has been determined to accept a settlement of this claim accompanied by a full and complete release, for the sum of \$1,000.00 in village funds by cheque made payable to the Law Office of Joseph Tonetti Attorney Trust Account, and

WHEREAS, the village has determined to proceed with the settlement on these terms upon the advice of counsel,

BE IT RESOLVED, the treasurer is hereby authorized and directed, upon receipt of a w-9 or other suitable documentation from the Law Office of Joseph Tonetti, to issue a cheque, as described above, in the amount of \$1,000.00.

There being no other matters to be brought before the Board; it was, upon motion by Mayor Dahlgard, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 9:12 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk